



Bid for Preferred Assignment

Name (Print or type name Last, First, and MI)	Employee Identification Number (Located on pay stub)	Seniority Date
Posting Number	Position Number, Route Number, or Position Title	
Location	Choice Number	

The Law (39 U.S. Code 1002) prohibits political and certain other recommendations for appointments, promotions, assignments, transfers, or designations of persons in the Postal Service™. Statements relating solely to character and residence are permitted, but every other kind of statement or recommendation is prohibited unless it either is requested by the Postal Service and consists solely of an evaluation of the work performance, ability, aptitude, and general qualifications of an individual or is requested by a Government representative investigating the individual's loyalty, suitability, and character. Anyone who requests or solicits a prohibited statement or recommendation is subject to disqualification from the Postal Service and anyone in the Postal Service who accepts such a statement may be suspended or removed from office.

Privacy Act Statement: Your information will be used to determine your qualifications and suitability for a preferred assignment. Collection is authorized by 39 U.S.C. 1001. Providing the information is voluntary, but if not provided, you may not receive full consideration for the assignment. We may disclose your information as follows: in relevant legal proceedings; to law enforcement when the USPS® or requesting agency becomes aware of a violation of law; to a congressional office at your request; to entities or individuals under contract with USPS; to entities authorized to perform audits; to labor organizations as required by law; to federal, state, local or foreign government agencies regarding personnel matters; to the Equal Employment Opportunity Commission; to the Merit Systems Protection Board or Office of Special Counsel; on official bulletin boards in Postal Service facilities, and to managerial organizations recognized by USPS.

Present Assignment	Craft	Position Title	Level
Pay Location	Signature of Applicant		Date Submitted (MM/DD/YYYY)

For Human Resources Use Only

Qualification Requirements

Attendance Record

Performance

Personnel Folder

Qualified Driver *(Check one)*

Yes

No

Schemes

Remarks